

SOT Meeting Minutes - December 13, 2021, 3PM-3:30PM (Virtual)

1.0 Welcome & Roll Call

- In attendance: Erin McCarty (Principal), Michele Keener (Assistant Principal), Jessica Natterer (Teacher), Kate Petersen (Teacher), Christine Girardin (Parent), Stephanie Gould Lachman (Parent),
Not in attendance: Claire Katz (parent), Rachael Howerton (Support staff)

2.0 New Items

2.1 Overview of Budget Timeline

- Budget window for the next school year opens on January 15 (and budget due February 11)
- Will receive enrollment projections and accompanying resources that come along with projections at that time
- Teachers will complete a survey with their teaching preferences for the upcoming school year in early January (top 3 choices)
 - Admin uses this feedback, licensing/certifications, and grade-level needs/enrollment projections to staff the school for the upcoming year (SOT is not a part of the decision making process - admin discusses directly with teachers)
 - SOT discusses options for using the budget money (additional positions, feedback, etc.)

3.0 General Discussion

3.1 Review Upcoming Dates

- January 15 budget window opens
- No school February 7
- Budget due February 11

4.0 Next Meeting: January 24 at 3:30PM

- Will discuss the budget after Erin has had a chance to speak to an analyst in the budget department
 - More information coming soon as to whether or not it will be Zoom or in-person
- February meeting will take place February 3 at 3:30PM (Zoom or in-person TBD)
 - Meeting to review the final budget being submitted

5.0 Public Comment Period

- Kiss and go lanes - Can we enforce "kissing and going" to not have a traffic jam in the mornings?
 - Admin will monitor the area to remind parents not to park and leave their cars to facilitate quicker morning drop-offs in the area